

CLVFD BUSINESS MEETING MINUTES
July 27, 2023, MEETING

MEETING CALLED TO ORDER AT 18:02 by Assistant Chief Doug Race.

ATTENDEES: Harold Alexander, Brad Chiodo, Mike Clark, Marilyn David, Milo David, Anne Dirmeyer, Steve Dirmeyer, Jon Gessert, Sue Gessert, Jim Kubichek, Melanie Nelson, Doug Race, Susan Rau, Jody Sandquist, Jay Smith, Karen Smith and Mark Weeks.

APPROVAL OF AGENDA

Alex made a motion to approve the agenda. Jody seconded. Passed unanimously.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Jody made a motion to approve the June 2023 minutes as submitted. Alex seconded. Passed unanimously.

INFORMATION ITEMS

Personnel

- Traffic Control Co-Lead – Jon Gessert has agreed to take on the position of Traffic Control Co-Lead, helping Jody Sandquist with Traffic Control and SDR operations and been appointed as same by Chief Rau. As per the rules and regulations a vote will be taken by members at the end of the meeting to approve Jon’s appointment.

Equipment

- Boat shed – the shed was delivered today, July 27th, and will be painted next week. Alex has made a sign that will be placed on the shed.
- Brush 2 – The siren has been replaced and is now working.
- Apparatus maintenance – Please be sure to check the snacks on the vehicles while doing the monthly checks to ensure that there are sufficient snacks to provide at least two items for each crew member and that snacks aren't out of date.
- Alex has replaced the 40-amp fuse and fuel filter on Engine, and it is running with no issues.
- Tender 1 has an oil leak – the oil filter was loose and has been tightened up, but we should take it in for service once Red Feather’s Tender is back in service.

Operations

- Discussion was held regarding wetting down the landing zone and whether to take out Tender in addition to Engine. If we have enough personnel, we can take Tender and gather data to see if this is a feasible option. The nozzle on Tender needs to be fixed, although it does work manually, and members should be trained on how to use it. This is not a policy change at this time, we will see how it works and discuss it further.

Training

- Fire training – August subject: Structure fire, part 2.
 - CLVFD – Thursday 8/3 at 1800

- Joint – Saturday 8/5 at 0900. Will be held at Bobby's house.
- Brad asked the SDRs to attend for assistance with filling the SCBA bottles.
- SDR training
 - The next regular SDR meeting/training will be August 8th at 1615 at the fire station.

CL F.I.R.E.S.

- The CL F.I.R.E.S. Annual Meeting will be August 13th at 1:00 pm at the fire station with a Board of Directors meeting immediately following. Everyone is welcome and encouraged to attend the annual meeting. The Board of Directors has one open position.

Miscellaneous

- Rachelle Mawle has resigned and will be submitting a letter of resignation and turning in her gear. If she should wish to return to the department the door is open.
- Alex stated that we should keep logbooks for repairs and maintenance done on each apparatus. Mark noted that there are logbooks upstairs in the office. He will make new sheets for the logbooks and bring them downstairs.

DISCUSSION TOPICS

Personnel

- Vote on Karen Smith moving from probationary to full member. A vote will be taken at the end of the meeting.

Communications

- Text group for communicating time off the mountain – Various people are having a variety of problems with the group texts, from messages not getting to anyone to messages not getting to everyone to not receiving messages to messages being delayed. Our research suggests that the problem is having a text group that includes phones on both Apple and Android operating systems and that using another method for managing the group or deleting and recreating the group would not provide a permanent solution to the problem (and possibly not even a temporary one). We're investigating other options, including emergency services-focused programs, trying to find something more reliable and easier to use that works well for our primary goal of being able to tell who's here and who's not in a more timely way than accessing the Time-off Tracker on the website. In the meantime, please continue using the group text, even though it's faulty, and please keep the Time-off Tracker updated and refer to it often, as it's the most reliable resource we have for this right now.
- Mark will try to create a new text group and see if that works.

Community Outreach

- 4th of July parade debriefing
 - Need four more traffic control personnel next year.
 - There will be a person put in charge of giving the order for the parade to start off. That

- person will ensure that a list of parade participants has reached the announcer before the parade begins.
- Apparatus will be more mixed in with other parade participants (still working on the logistics for changing child passengers mid-parade without creating a long delay).
 - An announcement will be made before the parade begins, reminding parents to keep their children back from the vehicles (no darting into the parade path to pick up candy).
 - Doug noted that the parade started a little earlier than planned which led to some confusion.
 - Detailed discussion will be held closer to next year's event.
- Upcoming events (update your calendar)
 - Rummage Sale
 - We will start storing donations in the west bay first and set up tables ahead of time so we can price items as they come in.
 - Boxes are needed, if you have any please bring them to the station.
 - Jon will contact his removal person to see if he will be able to take any leftover items from the rummage sale.
 - Donation collection every Saturday in August from 10:00 to 2:00 at the station.
 - Need volunteers (four each day) to receive, price, and sort items.
 - Notes for collectors and everyone who might get asked – we can't accept clothes, furniture, television sets, bbq grills, large plumbing fixtures, etc.
 - We can take and post photos of large items and sell them that way, but not display or store them.
 - Friday & Saturday, Sept 1st & 2nd – 10:00 to 2:00 each day – final sale set-up (all hands on deck) – set up display tables, move, sort, and price items
 - Sunday Sept 3rd – 9:00 to 3:00 – sale (all hands on deck)
 - Monday Sept 4th – 9:00 to noon – bag sale
 - noon until finished – cleanup (all hands on deck)

Operations

- Beaver Meadows location identifiers – Doug has worked with Beaver Meadows to get all buildings and trails identified and to get maps of the trails and area buildings, including the names and new address numbers. Red fire department address signs have been posted for all the buildings and Dispatch has that information as well. Maps of trails and buildings will be handed out at the meeting.

Of note the trail map has additional markings in orange and brown. ATVs are okay on these trails. Apparatus can use the North Fork Trail. The road is improved and there is a second outlet from the campground. The bridge is fixed and safe for apparatus. Dispatch has the new addresses. A suggestion was made to take the apparatus out and see how the road conditions are.

- CWPP update – Anne
 - Mitigation Team has announced the following workdays – July 29th from 8:30 – 4:00 at Basecamp instead of Tract I. Additionally on July 29th the movie “Elemental” will be shown at Basecamp.
 - The Evacuation Team has been working with Marian and the webpages for the Fire

Department, CLRRRA and the CWPP will all be updated so they all contain the same information.

- HIZ training will be held on August 3rd from 10:00 – 5:00. The morning session in the classroom is open to all, but the afternoon hands-on session will be for the fire department only. There are eight properties available for the training. Anne will check with Craig and Marian to see if the training could start at 9:00 instead since there is also fire department training that evening. There will be additional training opportunities, dates will be announced later.

- Goals for 2023 – updates
 - Actionable safety goals and improvements – Jim – no update
 - Website rebuild – Marian and Mike – along with Evan, Anne, and Jody Randol – Will be transiting to Streamline once details re: current email addresses and processing are worked out. Mike is researching options for email hosting – currently with Evan
 - Open house – Mark – Completed!
 - Rules and Regulations revision – Marian – working group: Anne, Karen & Mark – first meeting was 7/26
 - SOG revision – Jim – will set up working group – no update
 - 5-Year Plan revision – Doug – working group: Jody Randol, Mike, Robin – as a result of the first meeting on 7/19, the document will be reformatted and revised. Next meeting planned for late August. Target date for completion: January 1, 2024.
 - Recruitment – Anne heading up the task force – investigating legal and insurance issues before proceeding with auxiliary positions. Mark mentioned that a new recruitment video is being created that will include department volunteers. Jim noted that we may want to consider spending more time with potential recruits to ensure that they have a solid understanding of the expectations and number of hours required so they can make an informed decision as to whether it is something they can truly commit to.

Safety

- Jim sent out an email regarding strokes and encouraged members to review it. He stated that 80% of strokes are preventable. Pollution has an effect on strokes and the nanoparticles in wildland smoke get into your lungs and don't get out.

It's been a rather cool July, but as we are headed into August it might be a good idea when headed out to a call to use one of the DripDrop electrolyte packets in a bottle of water and to keep some extra packets in your PPE. The electrolyte packets are kept in the first tall blue cabinet on the right side second shelf.

- Jody Sanquist advised members that the West Nile Virus has been detected in south Fort Collins and to use an insect repellent with DEET in it.

As the Membership Desires

- Susan Rao has ordered additional no parking signs that will be installed by the boat shed.
- Mark Weeks reminded members that everyone can help with loading/unloading a patient and to keep latex gloves in your structure gear.
- Jon Gessert received an email from Marian regarding the rules and regulations for SDRs and will work with her to get them updated.
- Jim Kubichek is working on a grant for new PPE. Please let him know asap if you need new gear

and what size you require. If you have Redwing boots you can ask for new ones.

- Alex and Mike will work together on changing the combinations on the door locks. The new combination will be communicated via email.
- Karen was asked to leave while a vote was taken on whether to move her from probationary to full member. Vote result: yes.
- Jon was asked to leave while a vote was taken on whether to approve his appointment to the position of Traffic Control Co-Lead. Vote result: yes.

ADJOURNMENT

Alex made a motion to adjourn, Susan seconded. Passed unanimously.

Meeting adjourned at 20:09

Respectfully submitted,

Steve Dirmeyer, Secretary