

**CLVFD**  
**Business Meeting Minutes**  
**January 28 , 2021**

**Meeting began:** 1804

Attendees:

Mark, Anne, Steve, Brian, Jon, Sue, Milo, Marilyn, Jim, Alex, Craig, Evan, Kate, Doug, Shirla, Dave, Jody, Brad, Jann, Richard and Jeanne Rowe, Don

**Personnel** –

Shirla is retiring as of Sunday 1/31/21. We will miss her and appreciate her many years of service. She wished us all well.

Don Harlan has completed his 6 months of probation and is up for a vote from the department to move him from probationary status to a full-time regular member. The group unanimously voted Don in as a regular member.

**General Business** -

Incident Reimbursement – Started for CLVFD as of January 1<sup>st</sup>. Guidelines are that reports (personal or apparatus) must be filled out and submitted to Marian to get credit. Reimbursement will be based on Marian's spreadsheet and will be done quarterly.

Red Light Stickers – Just a reminder to check your expiration date and get the renewal paperwork filled out and sent back to Mark ahead of time.

COVID vaccinations – Several of us have received the 2<sup>nd</sup> shot and have had adverse reactions. Please be aware and take Tylenol, Advil or whatever they recommend at the hospital. Effects seem to occur 12 hours or so after receiving the second shot. If anyone has issues getting the second vaccine notification, please contact Mark for help.

Slash Pile Building Class (Ben Delatour Ranch) – If anyone is interested, please contact Evan.

SCBA and siren monthly checks will be tomorrow (1/29/20) with Alex, Kate, Steve and Marian.

**Communications** –

We will be working with Alex to inventory our pagers and maybe donate or recycle old pagers and radios.

### **Equipment/Station** –

Our new Brush truck will ship 2/16. The vehicle is still being built. The utility bed needs to be installed and painted in Ft Collins (4-6 weeks). We are anticipating a late March/early April delivery. The slide-in unit has also been ordered. We will put together a list of items we need to buy ahead of delivery.

New monthly maintenance sheets are up on the clipboards. Please verify the inventory on each apparatus. If something is not correct on the inventory sheet, please notify Doug. The right equipment needs to be on each apparatus. If there is extra or items are missing, please notify Doug.

The new station cleanup sheet has now been posted in the tool area.

Engine – Alex was asked to order dot stickers. Alex said he had given all the information to Doug.

### **Training** –

February training – Next week's training is EMS for non-EMT's. We will focus on learning about medical equipment, where it is located in the rigs, what it is called and how to use it. This training will be in person and will utilize various stations to provide hands-on experience. Kate encouraged SDR's to attend.

Training for February will still be at 1300. Thursday training will be more academic and Saturday's training will be more situational. Members can attend RFL's training if they cannot make Crystal's training day.

Training Leaders – Evan will be assigning training leaders for the remainder of the year in the near future.

Officers discussed changing the time of our training to accommodate folks who work full time. We are considering moving our training back to evenings at 6pm.

EMR school – Has been delayed but Evan has a schedule for possible training via Poudre Canyon VFD. He will be sending that out to the department for those who are interested. Training is now through NREMT and it is highly advisable to go through the training again versus attempting recertification.

### **Safety** –

Jim suggested we all continue to follow all COVID guidelines with the new strains of COVID appearing recently. He said to consider multiple masking and to continue using PPE and distancing. Jim also mentioned we should always follow safe driving guidelines. Mark sent out an email about some accidents involving firefighters/EMS and recommended we review them. We have additional N-95 masks that members can have if desired.

**Community Mitigation Committee** –

Greenbelt mitigation is the focus of the committee. Members drove around with the USFS during the Cameron Peak Fire getting feedback and suggestions for improvement. Marian does mitigation with property owners but this group will focus on Crystal's 500+ acres of greenbelt area. Several CLVFD members have been participating in this committee.

**CLFIRES** -

Grant Application from Livermore – Jody will review and a meeting will be set up with them. The grant is for two practice shelters and a drip torch. There is a limit of \$500 per grant.

Grant Application from RFL – They would like to purchase safety vests.

Rummage Sale – To be determined, depending on COVID restrictions. The Commissioners meeting today tentatively indicated we may be able to hold festivals and sales this year.

Don would like to know we got our matching funds for CLFires. Jody will follow up.

**Meeting adjourned:** 1852 hrs.

The next Crystal Lakes VFD business meeting will be held on Thursday, February 25th, at 1800 hrs, at a site and format to be determined.

Jann Barron  
CLVFD  
Secretary/Admin Officer

**CLVFD**  
**Business Meeting Minutes**  
**February 25 , 2021**

**1. Call to Order**

- The meeting was called to order at 1804 hrs by Chief, Mark Rode.

**2. Minutes from Previous Meeting (December)**

Deferred to March.

**3. Attendance**

- The meeting was attended by 30 members, in person and by Zoom conference call.
- Nick Marouf, Brian Goodwin, Don Harlan, Rich & Jeanne Rowe, Mark and Susan Weeks, Brad Chiodo, Milo & Marilyn David and Dave Sturm, Marie Rode (12) via Zoom.
- Steve Dirmeyer, Mark Rode, Kate Kelly, Jim Kubichek, Marian Kelly, Ken Nickson, Jann Barron, Anne Dirmeyer, Sherry and Alex Alexander, Doug Race, Craig Mawle, Bobby Hill, Jon and Sue Gessert, Jody Sandquist, Evan Rau, and Shirla Race (18) were in person.

**4. Personnel**

**Retirement Presentations –**

Mark Weeks – Mark Rode recognized Mark for having 10 years with the dept and as Asst Chief. Mark acknowledged his leadership and his dedication to the department as both a firefighter and as an EMT. He is very well respected by all the departments and members on the mountain. Marian, Jim, Kate, Doug and Evan added their tributes and many thanks. Mark W was touched by his box of gifts from the department and thanked us for everything.

Jody Sandquist – Mark recognized her 24 years of service to CLVFD and her incredible generosity, willingness to always help, always offering counsel, her guidance as Safety Officer, SDR and helping lead and coordinate efforts by CLFIRES. Marian, Kate, Jim, Doug and Evan added their tributes and many thanks. Jody was very grateful for everything and expressed her thanks.

Shirla Race – Mark acknowledged her 11 years of service and her leadership and helpfulness with everything whether it be training or on an incident. Her abilities managing our finances has enabled us to accomplish many important goals – the station remodel, new apparatus, grants, equipment, gear, etc. She has played a huge part in CLVFD's success. Jim, Kate, Marian, Jody and Evan added their tributes and their many thanks. Shirla appreciated her gifts and expressed her gratitude.

Harold "Alex" Alexander – Mark acknowledged Alex's numerous contributions to the department such as his ability and willingness to fix everything, his wealth of fire dept knowledge and skill, generosity with his time and knowledge, his willingness to lend a hand and answer questions or offer expertise, his skill with various radios, plumbing, and amazing mechanical ability. We appreciate everything and take nothing for granted. He has been and will hopefully be able to continue to be a tremendous asset to the department. Marian, Kate, Doug, Jody, Jim, Evan added their tributes and we all expressed our heartfelt thanks. Alex appreciated his gifts and expressed his thanks.

Bobby expressed his thanks for all the retiree's contributions to both departments and his appreciation for them sharing their knowledge and all that he/we have learned.

Marian recounted this year's events, especially the Cameron Peak fire and recognized all the time and dedication Mark Rode put in to the department this year. The department presented Mark with a framed collage of pictures from the fire taken by Nick Marouf. Mark thanked us for the recognition and expressed his gratitude to everyone for all our hard work this year.

**5. Equipment**

The new Brush truck has been built, is in Mexico and will hopefully be delivered in about a month.

**6. Training**

Evan will send out the upcoming training sheet with the assigned training leaders. Training for March is Ice Rescue. 3/2 at RFLVFD 1800, 3/4 at Crystal 1300 and Joint training on Saturday morning at Shagwa Lake in RFL, 3/6 at 0900. Marian will lead the training.

**7. Safety**

No topics for this evening.

**8. CLFIRES**

- Fund raising proposal. Anne Dirmeyer presented a sample brick, flyer and description to the group. 4x8" and 8x8" bricks are available with multiple designs, logos and colors. People can purchase a brick and pay for multiple lines of text and/or custom logos. The funds collected would go towards the new Brush truck and other items. There is a lifetime guarantee on the bricks as they are laser printed. Bricks can be combined into a larger, more elaborate design. People can order off the website and the company will provide us with free promotional flyers. It takes roughly 21 days for bricks to be delivered once ordered. [www.thatsmybrick.com](http://www.thatsmybrick.com) is the website. The project might be done in two phases. Anne encourages people to work with her and Doug to come up with a design.

**9. Miscellaneous**

Mark said if members would like additional Crystal fabric Covid masks, they are available.

**10. Public Comments**

None

**11. Adjournment**

A motion was made to adjourn the meeting at 1909 hrs.

The motion was approved by Marian.

The next Crystal Lakes VFD business meeting will be held on Thursday, March 25th, at 1800 hrs, at a site and format to be determined.

Respectfully Submitted,

Jann Barron

CLVFD

Secretary/Admin Officer

**CLVFD**  
**Business Meeting Minutes**  
**March 25 , 2021**

**1. Call to Order**

- The meeting was called to order at 1803 hrs by Chief, Mark Rode.

**2. Minutes from Previous Meeting (January, February)**

- A motion was made to approve the minutes from the previous meetings. (Alex/Evan)  
The motion was approved.

**3. Attendance**

- The meeting was attended by 16 members, 7 by Zoom conference, 9 in person.
- Zoom -Nick Marouf, Brad Chiodo, Rich and Jeanne Rowe, Ken Nickson, Don Harlan, Craig Mawle, David Sturm
- In Person – Jon and Susan Gessert, Harold Alexander, Jody Sandquist, Doug Race, Evan Rau, Mark Rode, Jim Kubichek, Jann Barron

**4. Personnel**

- Nick Marouf going on Summer leave 4/1/21
- The USFS would like us to volunteer some/all of the dept for Cameron Peak burn rehab. Mark will send an email out to the department letting people know they can volunteer. Dates, times and locations to be determined.
- Recruitment – We might use Next Door for communicating with new residents as well as tapping into resources that the office may have available. We would like to introduce ourselves to them, let them know how to contact us, encourage them to volunteer, etc.
- Dwayne Jacoby has resigned from the Crystal Fire Board. Mark said we can have one more fire department member on the fire board (maximum of two) and that any of us or a family member can volunteer for the position on the board. Jim is the only remaining fire department person on the board so we are allowed one more. Mark said to contact him for additional information and he will relay everything to the appropriate people. Meetings are the third Thursday of each month.

**5. Equipment**

- The truck is officially at the utility body company in Lasalle. It will take at least another 3-4 weeks because we want it painted our blue. The company in CA can paint the body blue and will send the body to Lasalle for them to install on the truck.
- Jim is working with the company to get our SCBA packs their annual test on-site at station. The guy will come up when he can schedule a time, likely in April.
- We will be giving the old SDR VHF radios to R&R (they need 12) and maybe some to W&S if they want them. Alex is trying to re-program them using a PC but is having driver issues.
- Engine 1 rear decals (dots) are complete. Alex worked on the dots for over seven hours and they look very nice.
- Tender 1 power issue – Sometimes when we start it there is almost no power. We have taken it in before, but could not find the problem. A temporary fix to correct the low power

is to turn off ignition and power switch and then turn both back on. Doug talked to both Freightliner and Front Range and Freightliner said they were willing to take a look. They think it might be an electronic issue. Mark suggested taking Tender down in mid to late April when the weather improves. Alex suggested taking it out on the highway for a long drive as that seemed to help the issue in the past. Alex will be putting a stainless steel shelf in the passenger side hose compartment in the next few days to provide more storage.

- Toilets - Sewer lines at the station are possibly frozen and are not working well. Mark snaked the lines, ran hot water down all the pipes, and flushed lines outside. He and Donny Anderson (R&R) seem to think they are not frozen as water does move through the pipes. The men's room is having more issues with drainage than the women's room. They will look at the building plans to see the sewer layout.

- Snowshoes – We may get a few pairs to have at the station for responding to residences with unplowed or hard to access driveways. Many areas around Crystal are still snowed in.

- The chains on Support broke during ice training last week and Doug has ordered two new sets. Links broke and the chains damaged the wheel well and mudflap in the left rear. Don may be able to get us price break on heavier duty chains from his supplier and will send the information to Doug to see if the pricing is better.

## 6. Training

-Topic for April is Hose Management and Engine Pumping. CLVFD Lead is Doug, and RFLVFD Lead is Dan. RFLVFD training is Tuesday 4/6 at 1800, and CLVFD training is Thursday 4/8 at 1300. Joint training is Saturday 4/10 at 0900 at CLVFD. Be prepared to wear bunker gear and maybe SCBA's. Alex recently pressurized the auxiliary pump on Engine.

Wildland Chainsaw Class – Evan sent out an email with information for signing up. First class is April 16-18<sup>th</sup> and the second is April 30-May 2<sup>nd</sup>. Cost is \$600 per student. We have to be certified in order to run a chain saw on a fire line for the USFS. Mark recommends having a red card in order to complete the class as it can be fairly arduous. Evan asked that he be contacted no later than next Monday if anyone is interested in attending the class so that he can get them signed up.

- This year's Slash Burn was a big success. Thanks to Doug and Jim for monitoring after hours.

- Mutual Aid Response – Mark says the concern is with the auto-response of CLVFD for a RFL call depending on the type of call. The IC will typically be someone from RFL but we want members going to Crystal station and there needs to be a Crystal lead for the responding units. The Crystal lead will then communicate with the RFL IC to lessen confusion with dispatch and both departments. Mark said the lead/senior member arriving at the CLVFD station will work with the IC to coordinate apparatus and will determine which resources will respond on which rig. SDR's may also be asked to respond. Alex suggested checking with insurance to see when we are covered and when we are not. We will double check whether mutual aid calls are covered by insurance. Alex asked if these policies are in our SOG's and Jim said we do indeed have procedures outlined in our SOG's. Mark noted there is a lot of variability in our knowledge and skill levels, it can be hard to determine who will respond to a call and everything is always very situational. We want to make sure the communication is there and that resources are leveraged in the best manner by the senior officer. We want to limit confusion by having a single IC for the incident. Jon asked if SDR's should respond to RFL fires and Mark said yes but only if requested by the Crystal lead.



**7. Admin**

No new items for discussion.

**8. Grants**

No new items for discussion.

**10. Safety**

Jim reminded us to continue wearing our masks and to be aware of variations of the virus. He encouraged us to continue following safe hygiene practices and to set a good example for others in the community. He talked about firefighting in snowy conditions and how there are additional hazards we can't necessarily see. He suggested we be extra careful with tools. He noted slower responses are to be expected, hoses will be more difficult to manage and our usual operations will be made more challenging due to the weather. We also need to pay more attention to rehab and stay on top of it. Overheating inside your PPE can lead to chilling. Be careful around all the apparatus and especially those with pumps. Wear crampons in icy conditions. Alex suggested not turning hoses all the way off to prevent freezing. Doug suggested keeping pumps in recirc. Mark asked that we be careful around our houses and around residences on calls because of an overabundance of ice this month. He suggested wearing YakTracs when outside. Jody asked which roads are primary and secondary for Crystal. Jim indicated there is a document available from R&R on their website showing the color-coded roads and priority level for snow removal.

**11. CLFIRES**

CLFIRES is going ahead with the plans for the duck race on Snoopy Pond in lieu of our usual Fire Days activities. There will be 500 ducks with Maltese crosses available for racing at \$5 each to raise money for the department. There will be spotters to make sure the ducks stay on course. Additional ducks will be available in prize baskets.

**12. Miscellaneous**

Doug presented a gift certificate to Mark Rode as part of his thank you gift from the department for all his hard work on the Cameron Peak fire.

**10. Public Comments**

None

**11. Adjournment**

A motion was made to adjourn the meeting at 1855 hrs. (Alex/Doug)  
The motion was approved.

The next Crystal Lakes VFD business meeting will be held on Thursday, April 29th, at 1800 hrs, at a site and format to be determined.

Respectfully Submitted,

Jann Barron  
CLVFD  
Secretary/Admin Officer

**CLVFD**  
**Business Meeting Minutes**  
**April 22 , 2021**

**1. Call to Order**

The meeting was called to order at 1805 hrs by Chief Mark Rode.

**2. Minutes from Previous Meeting (December)**

A motion was made to approve the minutes from the previous meeting.  
The motion was approved.

**3. Attendance**

The meeting was attended by 10 members in person, 7 by Zoom conference. In person:

Mark  
Evan  
Jody  
Sue and John G.  
Brad  
Kate  
Marian  
Steve  
Alex

Zoom:

Brian Goodwin  
Jann Barron  
Rich and Jeanne Rowe  
Doug Race  
Don Harlan  
Ken Nickson

**4. Personnel**

- Reimbursement per call –

Clarifications to how we respond –

If there is a fire in RFL (structure or wildland), we will auto respond, we will maybe/maybe not be paged. Officer will now ask 900 to page Crystal and will get a run number.

If RFL has a smoke report, that is not a "fire" per se. Crystal should be ready to respond. Crystal will let RFL know we are available.

MVA – RFL, no auto-response for Crystal. Crystal should be ready to respond and will let RFL know we are available. They will ask us to help if needed.

Passer-by – Do not need a page for everyone else unless additional resources are required. IC needs to tell 900 you are on scene and get a run number for Crystal.

Fire – Always an auto response if within RFL or Crystal. One of the officers will ask for a page for Crystal and will get a run number. SDR's do not need to respond to calls in the USFS areas.

To be reimbursed, we must have a run number.

- Alex is the newest CLFPD Board member, replacing Duane Jacoby. Thank you Alex for doing that and supporting us.
- Saturday 5/29 is the normal flag raising day. We are still planning to raise flag at basecamp and also at the station (new flag). Details to be announced as we get closer to the date. We will replace our flag with a new one.
- We would still like to schedule the Appreciation Dinner we had to cancel last fall. More to come as we get closer.

## 5. Equipment

- New Brush Truck – The truck is in LaSalle. New estimated delivery date is 5/30. The skid has been delivered (in Squad bay).
- New Squad truck – On a train in between Texas and Denver.
- Tender 1 power issue – sometimes when we start it, almost no power. We have taken it in before, but could not find the problem. Temporary fix to correct the low power is to turn off ignition and power switch and then turn both back on. Doug to take it in to TransWest Monday 4/26. Seems to be an electronic issue. A page will be sent out to all departments saying Tender will be out of service.
- Doug took all the old halogen red light bars to the dump. Thanks to him for doing that.
- Sirens – When do we activate? LCSO did not want us to activate them during the mandatory evacuation and to wait for the situation to become imminent. Marian will send out information to the community with details and an explanation of the policy and will reiterate in summertime classes. Jody asked if SDR's should stay during a mandatory evacuation to help with traffic control for the next level of emergency should it come. Mark replied it is incident dependent and depends somewhat on LCSO.

## 6. Training

- TRAINING FOR MAY is Tender Ops and water supply. Jim is handling for CLVFD and Mark Z is covering for RLVFD. RFLVFD training is Tues 5/4 at 1800, CLVFD is Thurs 5/6 at 1300, and joint training is Sat 5/8 at 0900 at RFLVFD.
- We will change training start time in June to 0900.
- Optional Training – Usually the second Thursday of the month at normal training start time. Intent is to do hands-on training with smaller groups to review previous months topics. Not intended to train on a new topic but rather to practice what we have learned. Evan will give advanced notice and encourages us to come. Jim suggested (and Evan agreed) that we let Evan know if we are coming so he can plan and maximize time. The optional training will be at the same time as our usual training.
- Upcoming Classes –
  - S212 - Chainsaw class to be a certified sawyer. Don, Brian and Evan will be attending. This is in conjunction with Wilderness Restoration Volunteers.
  - Side note: The R&R Fire Mitigation Committee is having a discussion with the Ember Alliance to create a wildland protection plan for Crystal.

S215 - Livermore in 3 weeks – WUI Mark, Doug and Evan will attend. Evan will share class info with the group.

ICS 300 - Livermore – Incident Command structure

EMS training with UCHealth – 4/27 at 7pm at Red Feather Station. Evan will send out class info to the group.

- Doug mentioned the Minuteman hose stacks are now stacked for the right shoulder, two loops are to be grabbed with the left hand. This is for both RFLVD and Crystal.

- Mark said Bobby is going to be coordinating pack tests for Crystal, RFL and Glacier. A date has not been set yet for the test. Mark suggested starting to train with a weighted pack. Arduous = 46:30 or less, 45 lb pack, 3miles Moderate= 30 mins, 25 lb pack, 2 miles Light = 1 mile, no pack

## 7. Safety

Jim – We need to be aware of personal safety when using our personal vehicles, department vehicles, or equipment. He recommended we check tires, fluids, mirrors, brakes, suspension, lights and other items. He also recommended we organize our gear well. We have to obey traffic laws when we are responding to an incident and the red light is only asking for permission to yield and does not mean we have special permissions. We don't want any liability or injuries incurred on the way to an incident. Look both ways, slow down, have your partner help watch traffic, blow the horn at an intersection. Be especially careful with vehicles with water. Remember "it's not our emergency."

## 8. CLFIRES

Jody – Next event will be the Fourth of July Fun Day and the 2 parades – the tour on South Ottawa at 9am. One apparatus will go to Snoopy Pond. At 11, the parade will start at 11am with candy for the kids. At noon, there will be a selection of snacks available. There will be awards for the winning entries. At 1300, 253 rubber duckies will be in the race, more can be adopted. There will be prizes for both adults and children. Pool noodles and two men will be put in the pond to help contain the duckies. We hope to use W&S's parking area – Steve said a lot of the road base being stored there will be gone by then. The ducks will be kept by the department when the race completes so we can use them again. The price to adopt the ducks will be announced after the May 2<sup>nd</sup> meeting. Marian asked about us using the airport for parking as people could walk to the pond. Jody asked Hobby Lobby to notify her when decorations are available.

Our rummage sale is still planned for Labor Day weekend.

Steve said donations (per Anne) are just under \$2000.

Jody would like a new photo of the department with the new vehicles when we can so we can show supporters where their contributions are being used.

## 9. Miscellaneous

### GRANTS:

- AFG grant 2018 – Approved for bunker gear.
- FEMA AFG grant 2021 – Submitted.
- VFA wildland grant 2021 - Will be submitted next week.

**10. Public Comments**

Mark thanked us for wearing masks.

**11. Adjournment**

A motion was made to adjourn the meeting at 1916 hrs.

The motion was approved.

The next Crystal Lakes VFD business meeting will be held on Thursday, May 27th, at 1800 hrs, at Base Camp and in formats to be determined.

Respectfully Submitted,

Jann Barron  
CLVFD  
Secretary/Admin Officer

## **CLVFD BUSINESS MEETING MINUTES**

**MEETING CALLED TO ORDER:** At 1807 by Chief Evan Rau

**ATTENDEES:** Evan Rau, Mark Rode, Jim Kubichek, Jody Sandquist, Doug Race, Marian Kelly, Ken Nickson, Jeanne Rowe, Rich Rowe, Milo David, Marilyn David, Brad Chiodo, Mark Julian, Sue Gessert, John Gessert, Ann Dirmeyer, Steve Dirmeyer, Harold Alexander, Brian Casselman, Don Harlan. Via Zoom: Brian Goodwin and Stefan Blair.

**APPROVAL OF PREVIOUS MEETING MINUTES:** Jim Kubichek moved we approve the minutes of the April Business Meeting; Harold Alexander seconded. Motion passed unanimously.

### **PERSONNEL:**

- **Dept Appreciation Dinner** – The department dinner we were unable to hold in December has been rescheduled for June 23rd at 1800. Officers are tentatively planning a BBQ at the station with details to be ironed out by a committee headed up by Doug. Ken Nickson volunteered to assist, and other members are encouraged to let Doug or Evan know if they'd like to help out.
- **Chief's Role And Duties** – Evan, Marian, and Doug met to discuss how the chief's and assistant chiefs' duties will be distributed. Details will be in the "Officer Duties" spreadsheet, which will be distributed to the members once it's completed.
- **Assistant Chiefs' Titles, Roles, And Duties** – Evan announced that Doug will be the Operations Asst Chief and Marian will be the Logistics Asst Chief. Details will be in the "Officer Duties" spreadsheet, which will be distributed to the members once it's completed.
- **Department Photos** – We'll be taking department photos after the flag raising Saturday, including individual photos for anyone who doesn't already have one on the wall.
- **ID Cards** – All cards expire in June. Everyone will need to get theirs renewed. Evan will announce to the department when the office is ready to issue these.
- **New Members** – At the end of the meeting, we will excuse Brian Casselman, Mark Julian, and Stefan Blair and vote on their joining the dept as probationary members.

### **EQUIPMENT**

- **New Brush Truck** – The truck has arrived and work on it has begun. The skid unit is installed, and Alex is making quick progress on additional outfitting, including radios, lights, pump power, etc. He reported it would be usable tomorrow (no lights or radios, but the pump will be operational).

- **New Squad** – Also arrived. It's currently being driven by Evan. We'll get the brush truck fully operational before we begin working on outfitting Squad, which will respond direct to scene as an initial attack vehicle for all calls. It'll primarily be used by the chief and passed off to one of the assistant chiefs when the chief is off the mountain.

- **Tender 1 low power** – Doug took it to TransWest, which replaced the exhaust manifold gaskets. It's now performing much better – it runs better, the engine brakes better, and it's quieter. They also did annual maintenance on it.

- **Squad 1** – Jim reported that the plow and chains are off Squad and 4WD is no longer engaged.

- **Sirens** – Avtech came up and repaired the two sirens that were not working, and Alex replaced the battery in the siren near the mailboxes. All sirens are now operational.

- **Paging System** – Evan checked with meeting attendees to see who received the meeting page on both their phone and their pager. A number of people didn't get the paged text. Evan had sent the page only to the Crystal group in the paging system. Since the Sunday test page (sent to both departments) reached everyone, it appears that some Crystal members may not be on the phone paging list for Crystal but are on the Red Feather list. Or there was a tech glitch in the system.

- **Group Text** – Evan reminded everyone that the group text is to be used for "off the mountain" messages and not for general communication/responses. Jim reminded everyone to add their name to the text.

#### **TRAINING** – Evan reported:

- **June Training** – This month is Wildland Initial Attack and Wildland Shelters. Crystal Training is Thursday 6/3 at 0900, Red Feather training is Tuesday 6/1 at 1800, and Joint training is Sat 6/5 at 0900 at Red Feather Station. Hopefully we'll be using our new Brush Truck.

- **Optional Training** – This month, optional training is on Thursday 6/10 at 0900. Please let Evan know if you're planning to attend.

- **S212** – Chainsaw class – This was supposed to be held in conjunction with Wildland Restoration Volunteers on two weekends, with spots saved for RFLVFD, CLVFD and other mtn depts. The April dates were cancelled due to weather. New dates were to be June 11-13 in Estes and June 25-27 at Phantom Ranch; however, Evan's WRV contact isn't responding to emails, so it may not be happening this year. Evan will make try a couple of options to get a class scheduled. Evan, Brian, and Don were planning to attend from CLVFD, but more people can sign up if/when a class is scheduled.

- **EMS Training** – EMS Training with UCHHealth will be the 4th Monday of every month at 1800 at Red Feather Station through September. Classes are required for medical personnel, but everyone is welcome to attend. UCH will be trying to get the topic to us before training and Evan will

include that information in announcements so dept members can tell whether or not they wish to attend. Future trainings may include Livermore, Glacier View, and Poudre Canyon.

### **SAFETY:**

- Jim brought up the following:

1. Animals are more active – be aware when walking or driving that they're out and about.
2. As we move into summer, we're going to start seeing a lot more traffic on the mountain, including a number of rapidly moving ATVs. Watch your speed and be careful at intersections.
3. If you took your water out of your car for the winter, it's time to put it back.
4. We've already had a few thunderstorms, and Jim reminded everyone to be aware of safety needs surrounding lightning storms.

- Steve reported that there will be no speed dips this year.

- Jody reminded everyone to use bug spray with DEET to avoid Lyme Disease from mosquito bites and don't forget the sunscreen if you're outside.

- Mark and Evan commented that ticks are bad this year. Evan recommends rose geranium oil (diluted with alcohol and water) sprayed on dogs to deter ticks.

**CL F.I.R.E.S.** – Jody reported on decisions made during the CL F.I.R.E.S Quarterly Meeting held earlier this month:

- They will be joining in the flag raising and providing snacks. Previous dept member Jim Tiffin will be here for the flag raising, and several other old department and community members may attend as well.
- They will need a Brush truck at Snoopy Pond on June 16th so they can rehearse the rubber duck race to verify it'll work as expected.
- They collected \$85,352 for the Brush truck, which has been turned over to the department.

### **UPCOMING EVENTS**

- **Flag Raising** – May 29th.

- 0830 – Meet at the Wapiti Center at Basecamp to organize. Wear your blue button-up shirt. Need six volunteers to participate in the flag-raising.

- 0900 – Basecamp flag raising. Follow with group pictures (taken by Milo).

- Immediately after – Move to the station and raise the flag there. We'll take some group pictures and pictures of people who don't yet have their pictures on the wall in the station. Then gather for snacks and conversation in the station – CL FIRES will be providing donuts, coffee, and pastries.

- 1100 – Return to Basecamp to do flag retirement ceremony. Need three volunteers to speak and three teams of three to cut the flags. Bring scissors.

- **July 4th Events**



- 7/1 or 7/2 – Wash and decorate trucks.
- 7/3 – **Fishing Derby** – Need two firefighters and Tender.
- 7/3 – **RFLVFD Parade** – We'll need to send firefighters and apparatus – need volunteers.

More information to come.

- 7/3 – **Fireworks** – We'll need to send firefighters and apparatus – need volunteers. More information to come.

- 7/4 – **4th of July Fun Day** – Long parade with apparatus starts at 0900. Line up for short parade at 1030 with parade at 1100. Snacks at station at 1200. Rubber Duck Race at Snoopy Pond at 1300. Need brush truck to spray water. Will need traffic control during short parade and duck races.

- **Chainsaw Safety & Stop the Bleed Classes** – Sunday 5/30 at 1300 and 1500 at the fire station. Members are encouraged to come and see how they're run/if they'd like to help teach, etc. We're going to try to record the classes.

**GRANTS** – Jim had no updates on the grants we've applied for. We're waiting to hear back on most of them.

#### **NEW MEMBER VOTE**

- New members introduced themselves – all three wish to become firefighters.

**Mark Julian** – Moved up here full time in December. No previous fire experience. Pilot in the army (helicopters).

**Brian Casselman** – Been visiting the area 10-12 years. No previous fire experience. Works for Don doing fire mitigation, etc (experience with chainsaws, large vehicles, etc). Up here 5-6 days/week. Wife is a police officer in Ft. Collins.

**Stefan Blair** – Works for Don doing fire mitigation, etc (experience with chainsaws, large vehicles, etc). No previous fire experience. Will be on the mountain 6-7 days/week and be here through the end of the summer and wants to help in the interim.

**Vote result:** Mark Julian, Brian Casselman, and Stefan Blair all voted in unanimously as probationary members.

#### **MISCELLANEOUS**

Evan spoke about why he volunteered to become chief, thanked Mark for being a good mentor and for everything he's done for the department, saying that he would be missed (ditto from all members). Jim encouraged everyone to help out, step up, etc, because the job is too big for one person.

Harold Alexander made a motion to adjourn; Steve Dirmeyer seconded. Meeting adjourned at 1925.

## **CLVFD BUSINESS MEETING MINUTES 6-24-21**

**MEETING CALLED TO ORDER:** At 1819 by Chief Evan Rau

**ATTENDEES:** Evan Rau, Jim Kubichek, Jody Sandquist, Doug Race, Kate Kelly, Marian Kelly, Craig Mawle, Ken Nickson, Brad Chiodo, and Harold Alexander. Via Zoom: Don Harlan, Mark Julian, Brian Goodwin, and Stefan Blair.

**APPROVAL OF PREVIOUS MEETING MINUTES:** Harold Alexander moved we approve the minutes of the May Business Meeting; Jim Kubichek seconded. Motion passed unanimously.

### **PERSONNEL:**

- **Roadmap for New Members** – Evan announced that the current roadmap is out of date and will be updated when officers get a chance. In the meantime, our three new members will be given the current version to review and track their training. Evan will send it to them and discuss it with them.
- **Department Photos** – Unfortunately, the new member pictures taken at the flag raising are oriented the wrong way (landscape when we need portrait) and need to be retaken. We'll try to retake pictures at the next training. Those whose pictures aren't on the wall should attend if possible.

### **EQUIPMENT**

- **New Brush Truck**
  - Is in service!
  - This truck is now designated Brush 1. The old Brush 1 is now Brush 2. The old Brush 2 is being decommissioned and we're looking into options for donating it.
  - Evan thanked Alex for all the work he's done getting the truck ready.
  - Doug is working to schedule emblem/stripping application for this and other apparatus. He's had some difficulty getting responses from the company, and some of the equipment has to wait to be installed until after the stripping is done.
  - Evan reminded everyone it's absolutely essential to turn the fuel to the pump all the way off on both brush trucks after using them and before returning them to the station. Otherwise, it will flood the pump engine.
- **New Squad** –
  - Is in service.
  - This truck is now designated Squad 1. The old Squad 1 is now Squad 2.
  - Alex will move the 800 MHz radio out of the old Brush 2 into Squad 2.
  - Light bar and radios installed. Strobes also installed but not wired.
  - Officers are in the process of identifying and purchasing equipment/accessories to make the vehicle fully operational.

- **Sirens** – The audible test of the sirens on May 29th went well overall; however the siren by the Wapiti mailsheds (#1001) did not sound off when the All Fire quick key was selected, which is something we'll be looking into.

- **Wildland Hose Packs** – We now have three Smoky Packs on Brush 1.

#### **TRAINING** – Evan reported:

- **July Training** – This month is Wildland Water Supply. Crystal Training is Thursday 7/8 at 0900, Red Feather training is Tuesday 7/6 at 1800, and Joint training is Sat 7/8 at 0900 at Crystal Station.

- **Optional Training** – This month, optional training is on Thursday 7/15 at 0900. Please let Evan know if you're planning to attend.

- **S212** – Chainsaw class – June 25-27 at Phantom Ranch. Evan and Don participating.

- **EMS Training** – EMS Monday 6/28 at 1800 at Red Feather Station. Class is required for medical personnel, but everyone is welcome to attend.

- **SDR Meeting/Training** – SDRs have a new monthly meeting set up for the 2nd Thursday at 9:30 at the fire station. The July meeting will be the 2nd Wednesday to avoid conflicting with dept training. Everyone is welcome.

#### **SAFETY:**

- Jim talked about the safety emails he sent out this last week as part of the Safety Stand-down. Emails were on the subject of Lightning Safety & Firefighter rehab. He recommends that everyone review the information. Doug pointed out the statement in the rehab info that most firefighters are already dehydrated when they go out on a call and reminded everyone to drink water on the way to the call. Not being sufficiently hydrated has a direct correlation to suffering cardiovascular events.

#### **UPCOMING EVENTS**

- **7/1 Thursday: Clean & decorate trucks** – meet at station at 9:00.

- **7/3 Saturday: Fishing Derby** – Send Engine or Tender. Two or more volunteers needed, including one EMT. Meet at station at 7:00 & be at Beaver Pond at 7:30.

- **7/3 Saturday: RFLVFD Parade** – Send two apparatus if possible. Four volunteers needed. Meet at station at 12:30 & be at Ramona Lake to line up for parade at 13:30.

- **7/3 Saturday: Fireworks** – Send Tender 1 and Brush 1. Evan will take Squad 1. Meet at station at 18:00. RFLVFD will have an appreciation dinner starting at 19:00.

- **7/4 Tour de Fun** – Everyone needed. Meet at station at 8:30. Parade starts at 9:00.

- **7/4 Community Basecamp Parade** – Everyone needed. Meet at station at 10:30. Parade starts at 11:00. SDR will do traffic control around Basecamp. Snacks & drinks at Basecamp at noon.

- **7/4 Rubber Duck Race** – Send Tender 1 & Brush 1 to spray water. SDR to handle parking and traffic control. Be at Snoopy Pond at 12:00. Race starts at 13:00.

- **The R&R Fire Mitigation Committee** has been working on mitigation, with some work recently done around Base Camp. Firewood left from the efforts is available to be picked up.

## **CLFIRES**

- Jody reported that CL FIRES will be holding their annual meeting the second Sunday of August. Everyone is invited to come and provide input.

- Craig asked if the fire dept contributes funds to the CWPP effort, and Doug responded that, by law, the district is not permitted to use taxpayer money that way (it would be different if we were running it, but not when it's R&R's project). We can contribute hours and equipment, but not cash.

**GRANTS** – Jim expects to hear about the award announcement for the VFA Wildland Grant within the next week and feels positive about our getting at least some of our grant request (we requested wildland fire packs, hose packs, and some tools).

## **MISCELLANEOUS**

- Jody mentioned that she's lost a couple of trees to the pine beetle recently, so they're not gone. Jim said the recent attacks may be a new type of Ips Beetle. It's not widespread, but there are hotspots. Seems to primarily affect pines.

- Alex wants to take the inflatable boat out of the box and see what needs to be done to use an airpack bottle to blow it up. He'll be gone until at least Monday and will look into doing it after that. He'll let Evan know when he's planning to attempt it.

- Alex is ready to start putting the shore power and float charger on the two trucks, and if anyone would like to help out, he'll notify people when he's ready to get started. Evan suggested using the group text instead of the paging system to notify the dept of these kinds of things.

Kate Kelly made a motion to adjourn; Jim Kubichek seconded. Meeting adjourned at 1917.

## **CLVFD BUSINESS MEETING MINUTES AUGUST 26, 2021 MEETING**

**MEETING CALLED TO ORDER:** At 1819 by Chief Evan Rau

**ATTENDEES:** Jim Kubichek, Jody Sandquist, Marian Kelly, Kate Kelly, Richard Rowe, Jeanne Rowe, Evan Rau, Doug Race, Ken Nickson, Steve Dirmeyer, Craig Mawle, Mark Julian, Milo David, Marilyn David, Harold Alexander, Brad Chiodo, and RF Chief Bobby Hill. Via Zoom: Brian Goodwin, Don Harlan, and Brian Casselman.

**APPROVAL OF PREVIOUS MEETING MINUTES:** Doug moved to approve the minutes for the July Business meeting. Alex seconded, and the motion passed unanimously.

### **PERSONNEL**

- **Member Departure** – Stefan Blair has moved and left the department.
- **Mark Weeks** will be assisting with work around the station and our equipment while he's here. He'll be responding to medical calls with Red Feather as RF12.

### **EQUIPMENT**

- **Emblem/stripping application** – Squad 1, Brush 1, Engine 1 were almost completed on Wednesday. Currently no ETA on finishing the job.
- **Brush 1**
  - Evan got quotes today for bumpers, which will be custom made to fit the sirens. Lead time is sixteen weeks.
- **Squad 1**
  - CL FIRES has cut a check for \$20,000 out of the department's CL FIRES funds for equipment and outfitting costs for Squad 1 and Brush 1.
  - Evan also got quotes today for bumpers for Squad 1 which will be custom made to fit the sirens. Lead time is sixteen weeks.
- **Old Brush 2** – Sold to the Zigrays.
- **Sirens** – The siren control box has stopped transmitting a signal, making it impossible to set off any of the sirens from the station. Its radio is with Collins Communications for repair, and they're waiting for backordered parts to proceed. The current plan is to wait to get that back and see if going back to the original radio will resolve the problem before paying to bring Avtech back up. If the repair is delayed for too long, we'll move to bringing up Avtech to troubleshoot the system with the replacement radio in place.
- **Assigning and training emergency siren activation** – Due to the above issue, if we need to set off the sirens, we'll have to activate them individually at the pole. The

following dept members, who live close to siren locations, have volunteered to set off those sirens if necessary, and training for all department members on how to set them off from the pole will be held immediately after the meeting (cancelled due to weather – Marian will reschedule).

Sirens — nearest/available members:

- 1001 — Wapiti mail shed — Jim, Mark, Jody
  - 2001 — Micmac & Osage — Anne & Steve, Craig
  - 2002 — Shoshoni & Ottawa — Evan
  - 3001 — Lower Lone Pine Lake — Mark
  - 3002 — Little Lone Pine Lake — John & Sue, Marian & Kate
  - 3003 — Neosho mail shed — John & Sue, Marian & Kate
- Alex has offered to be a backup for any of the sirens.

- **COVID PPE for new members** – Craig and Mark have respirators, but both need coveralls. Brian Casselman needs coveralls and a respirator. Jim will arrange to get these issued.

- **Boat** – We will be storing the boat in Squad 2. Alex has ordered and received the connectors to inflate it from SCBA bottles. Currently, the oars are the only propulsion option. Rich has explored possible electric motors for the boat and we'll be testing the less expensive options first. We'll try to train on inflating the boat at the next regular training.

- **Apparatus status/location during Rummage Sale** – To make bay space for the rummage sale, most trucks are now parked outside, fully locked up. Keys are in the toolbox drawer opposite the fridge. Engine must be left unlocked (as we don't have keys for the doors) and is currently unplugged, making it necessary to wait for the airbrakes to charge before moving. Alex will try to get it plugged in.

- **Brush 1** – This vehicle is currently parked in the east bay, but barely fits – FOLD the passenger mirror in before backing in.

- **Internet** – We have no internet at the station. Alex and Shirla have been talking to CenturyLink about it, and Alex reported that it'd be about \$30/month more to upgrade to the optic cable, which Water & Sewer has (and they've had none of the problems we're currently experiencing). Evan will talk to Alex and look into options.

- **Engine 1** – Need to come up with a better solution for storing the cones on Engine. Evan will confer with Alex about that.

## COMMUNICATIONS

- **Communications in the lower filings** – The 800 MHz radios have all been reprogrammed to try to fix this issue, but we haven't seen a lot of improvement from that. We need to test them in the lower filings and also test whether using Channel 1 (VHF) in that area will help as a backup. Marian will set a day for testing and send out an email to request assistance.

- **SDR Communications** – Evan asked if they’ve found that communications are working any better after changes were made. Kate and Jody reported that it’s working fairly well and all SDR teams are monitoring both LCFIRE/LCEMS and Channel 4 (63D) on separate radios. The recent reprogramming allows our radios to scan all those channels at once, which may help. Everyone was reminded that when on scan, radios will broadcast on the last channel someone broadcast on if we key up too soon after that transmission.

Marian advised to turn your headlights off when you are on scene and use your parking lights.

## **OPERATIONS**

- **Response Protocols with RFLVFD Calls** – Evan wrote up new protocols in an easy-to-follow format and distributed it to officers via email just before the meeting. He’ll send out to everyone after the officers have reviewed.

## **TRAINING**

- **Training for September** – Extrication. RFLVFD training is Tuesday 9/7 at 1800, CLVFD is Thursday 9/9 at 0900, and Joint training is Sat 9/11 at 0900 in Red Feather. We hope to have a car to cut apart and possibly set on fire.

- **EMS Training** – The 2nd Thursday of the month at 1900 at Glacier View Station.

- **Training time** will switch to 1300 in October.

- **CAFS Backpack Training** – We received a grant for a Backpack Compressed Foam System (CAFS Backpack) for wildland fire, which will be delivered to us, with training, on Wednesday, Sept 1st at 1:00 at the station. Jim reported that the trainer has requested live fire for the training. Doug will talk to the R&R President about what they will allow.

## **SAFETY**

- Jim talked about electrical safety at an MVA and reminded everyone that there are a lot of hazards at MVAs and to not get in a rush. There are Hotsticks (to test for live electrical wires) in Engine, Tender, and Support, which Jim recommends using in the 360 when arriving at an MVA.

- Jim passed around a personal vehicle safety check list, including things to check and address prior to winter. He will also email the list to all department members.

## **SDRs**

- Kate wants to look into buying new stop/slow signs – the current ones aren’t reflective. Jim recommended doing that asap, as it’s a serious safety issue. Steve recommended looking for plastic ones for improved safety in a lightning storm.

- Kate also would like to get additional signs about the same size that say “training in progress” or “training ahead” and a couple that say “accident ahead” and possibly



say "emergency vehicles". This was approved. Northern Tool & Supply was mentioned as a possible vendor for the signs.

## **UPCOMING EVENTS**

- **Rummage Sale – - Signage** – We've ordered a large sign advertising the sale that we'll put up on the trash enclosure fence.

### **- Dates/Times –**

- Last collection date: Saturday 8/28 from 10-2
- Pricing and organizing: Wednesday 9/1 from 10-12
- Setup and organization: Friday 9/3 and Saturday 9/4
- Rummage sale: Sunday 9/5 – arrive at 7:30 – need all members to help, come wearing dept clothing
- Bag sale: Monday 9/6 from 9-12
- Pack up: Monday 9/6 at 1:00

Exact times and further information will be emailed to members within the next few days.

- **COVID Safety** – We'll set up plexiglass shields for cashiers (Alex will make frames for these). Cashiers will be gloved. Masks will be required of everyone.

- **Red Feather Fire Days** – We'll need to send several apparatus for the parade. Meet at the station at 8:30.

## **CL F.I.R.E.S.**

- **Duck Race** – profit: \$1414.14

- **Financials** – June 30th balance: \$48680.11; Funds distributed to finish Brush 1 and Squad 1: \$20,000; Current balance: \$28680.11

- **Jane Tiffin Celebration of Life** – Saturday, September 18, 2021. CLVFD and CL FIRES cohosting at the station, starting at 11:00. Luncheon at 11:30 (sandwiches provided; please bring a side). We'll move to the Memorial Wall between 12:30 and 1:00 for the service – Jody would like to use Brush 1 to ferry the family there (approved).

## **OTHER –**

- **Discounts for firefighters** – Fire IDs can get us discounts at some furniture stores, Jax, Noodles, and firefighters with IDs ride free on RTD.

- **Firepits** – Rich informed the department that there's a list of approved fire pits on the CLRRA site (linked from the Community page), which is maintained daily.

### **- Dangerous campfires –**

- A friend of Mark's called in a dangerous-looking fire on 8/21, but 900 never called us out (they told the friend that they were sending a deputy).

- Steve commented that the Road & Rec manager investigated a slash burn herself without contacting the fire dept.

- Brad's neighboring property is a short-term rental, and he alerted the department that he may be calling us out for a campfire on that property to get the violation documented (short-term renters may not have campfires per both county and R&R regulations).
- Milo reported to Stella that there was an unapproved campfire at the campground, and she said they were going to pull out the fire pit (this has been reported and promised before).

Alex made a motion to adjourn; Kate seconded. Meeting adjourned at 1952.

Respectfully submitted:

Jeanne

**CLVFD BUSINESS MEETING MINUTES  
SEPTEMBER 23, 2021 MEETING**

**MEETING CALLED TO ORDER:** At 18:19 by Chief Evan Rau

**ATTENDEES:** Evan Rau, Doug Race, Marian Kelly, Kate Kelly, Jim Kubichek, Jody Sandquist, Rich Rowe, Jeanne Rowe, Milo David, Marilyn David, Brad Chiodo, Mark Julian, Ken Nickson, Craig Mawle, Jon Gessert Zoom: Brian Goodwin, Jamie Cardenas (potential new member)

**APPROVAL OF AUGUST MEETING MINUTES:** Kate moved to accept the minutes as written, Jody seconded, and the motion passed unanimously.

**PERSONNEL**

- **CPR** - Evan and Doug have now completed training to be CPR Instructors and have received their certification to teach. They will be doing a class soon for those who need It.

- **Recruitment**

- Potential new member Jamie Cardenas attended the New Property Owners meeting and spoke to Jim after his presentation. She indicated, at that time, a desire to join the Department.

- Evan mentioned that we need to get creative by developing new ways to recruit members. Everyone should be thinking of possible ways to recruit and present ideas to the officers.

- We will continue to present at the Crystal Lakes new property owners' orientation quarterly meeting.

- **Roadmap for new members** – Needs updating. Jim and Evan will work on the roadmap during the last part of October. Evan encouraged members, regardless of how long they have been on the department, to review the document once it's revised to verify that they are not missing any of the training.

- **Annual Holiday/Recognition Party** - Evan announced the board's decision that we will not be having the usual party at Fox Acres due to the uncertainty of the pandemic and Fox Acres reservation requirements. Other options for the holiday party will be explored. A catered dinner at the Crystal Lakes Community Center may be a possibility.

## EQUIPMENT

- **Emblem/stripping application** - Gold letters and other materials are now available to complete Squad 1, Brush 1, and Engine 1 and Doug is waiting for a date from the installer.
- **Brush 1** - Milo has finished an exterior box for hand tools, which has been powder-coated and is in the station. Milo, Evan, and Alex will work on getting it installed once parts are ordered to help with lifting the lid. Evan has ordered the bumpers and the projected delivery date is December.

No update on the porta tank.

- **Squad 1** - Evan has ordered the bumpers, with a projected delivery date of December and the cap which is approximately a month out. He will do more ordering once we have the cap so things will be protected.

### - Sirens -

-**Sirens aren't responding to the control box** - Sirens can now be activated from the station.

-**Assigning and training emergency siren activation** - Marian will set up training to get the rest of the department members trained on how to set sirens off from the pole.

-**Keypad instructions**- The instructions inside the siren boxes do not match the information inside the door. Marian will be correcting this, so everything matches.

- **Boat** - We are still looking into getting an electric motor for the boat. Jim will be loaning the department a motor to test, which we will do sometime in the next couple of weeks. Jim is trying to locate a deep cycle 12-volt battery. Won't be deflating and storing the boat until we have done some tests. We will do a training on inflating/deploying the boat at that point. Boat will be stored in Squad 2

- **Signs** - Doug has ordered a dozen reflective stop/slow signs for SDRs and we are working on ordering training/incident signs to set up during training/incidents.

- **COVID PPE for new members** - Jim will be working with members to assure they have appropriate COVID PPE and SCBA.

-**CL FIRES Thank You** - Jim expressed the department's appreciation to CL FIRES for the donation of \$20,000 to the department for outfitting Brush 1 and Squad 1.

## COMMUNICATIONS

- **Communications in the lower filings** – Marian will be setting up testing to include more than one model of each kind of radio.
- **Scanning** - Rich reported that the reprogramming to scan LC FIRE/LC EMS from Channel 4 and vice versa does not appear to be working. Evan made a note of that and we will do some more testing. Testing using Evan's radio during the meeting showed that it would scan LCFIRE/LCEMS from Channel 4. We need to test if it will do it the other way around.
- **Dead Areas** - John reported that he and Sue are unable to reach 900 from their house. The only option is for them to call in once they reach their staging location, as we do not have a solution for areas with poor communications like that.
- **Communications Lead** - Evan reminded everyone that Alex is our communications lead.

## OPERATIONS

- **Response Protocols with RFLVFD Calls** – Evan followed up on the new protocols he sent out and asked if there were any questions. None were brought up. Jim stated that there is now a copy posted for references on the electrical panel near the station door.

## TRAINING

- **Training Feedback** - Evan talked about some feedback he received after the September Joint Extrication training. Training was a little less polished than intended. Crystal's extrication tools were not used (only Red Feather's were used). We will work to ensure we are using our own equipment during trainings in the future so we are familiar with it. There was also a bit of a disconnect between discussing having a rescue supervisor and putting that into practice during the hands-on-training. He encouraged people to bring up any feedback they may have in the future, so training is as valuable as it can be for everyone.

- **Training for October** – Beaver Meadows Scenario. The goal is to reinforce an entire incident scenario approach and introduce the commercial elements Beaver Meadows has that we don't often train on. Training during the week will focus on some of the skills we haven't hit on in trainings during the year, such as ladders.

RFLVFD training is Tuesday 10/5 at 1800, CLVFD is Thursday 10/7 at 1300 (changing to the winter time), and Joint training is Sat 10/9 at 0900. SDRs should come for the Saturday training.

- **EMS Training** – The 2nd Thursday of the month at 1900 at Glacier View Station. Everyone is welcome to attend even if you have no medical specific assignment.

**Optional Training** -Has not been well attended recently. Evan has cancelled, at least for now, while a new plan is created. Evan is open to input/suggestions on this.

**SDR Training** - Training will be the 2nd Thursday of the month at 9:30 at the station.

- **CAFS Backpack Training** - Jim reported on the training in using this equipment. The Backpack will be a useful tool for the Department and although it is heavy (70 pounds) it is fairly straightforward to use. Jim will get the Backpack operational within the next two weeks and will do a demonstration training. The intention is for it to go with the first-out vehicle (typically Squad, since the chief is often first on scene). We also received some decontamination chemicals and need to set up a time with the same trainer to get up to speed on using that.

- **Fire on the Plains** - October 15th -17th in Sterling. Evan sent out an e-mail to all members and advised they need to respond to him by 9/24. The department will pay for the training, travel, lodging, and meals. This year, there is less variety in classes, but they appear to be more detailed.

**ADMIN** – Jeanne and Rich are reviewing the filing procedures and becoming familiar with the system. They have placed a basket on top of the filing cabinet in the upstairs office for papers that need to be filed. Blank election ballots are available in the 3rd drawer of the filing cabinet. They will be leaving next week and will do their best to handle taking the meeting minutes through Zoom; they may have to interrupt now and then to confirm details. Jim said that headphones can be a lifesaver when it comes to listening to meetings on Zoom.

**SAFETY** – Jim

- Road safety - Watch out for cattle and wildlife on the road as their colors are changing which camouflage them more and they become harder to see while driving. Be careful driving into the sun - slow down and make sure your windshield is clean.

- Continue with COVID-19 protocols (wear masks). It was discussed that at trainings we should be prepared to wear masks for our safety and others. Kate mentioned that not only older members, but any first responders may be eligible for booster shots. Evan said that we can log into our UC Health account and use the appointments tab to schedule a booster. Craig asked whether Fire on the Plains training was going to institute COVID precautions. Evan will check on their plans but reminded everyone that precautions may be set up but not followed and recommended that our personnel maintain our own precautions while there.

- Water - Take all water out of your vehicles as it will freeze and set near the door so you can grab it on your way out.

- Cold weather - Kate reminded SDRs to dress warmly before leaving the house. Jim reminded members to consider getting appropriate winter footwear such as Yaktrax, Stabilicers, or ice spikes to protect from falling.

- Flu shot - Flu shots are now available and encouraged.

## **CL FIRES**

- **Celebration of Life for Jane Tiffin** -Jody thanked everyone who showed up and helped with the event. Jim Tiffin was very appreciative of the effort.

- **Rummage Sale** - Jody thanked everyone for their efforts on the sale. We do not yet have final numbers on that as the treasurer has been out of town. John mentioned that they have heard questions from the community on that. Jody will pass the information on to Marian to get out to the community once we have it.

- We may want to discuss moving the sale to Labor Day weekend in the future.

- **4th of July** - Boot donations totaled \$275.00

- **Donation from Lone Pine Realty** - \$1500 donated to the department through CL FIRES.

- **Review of CL FIRES operations** - Jody stated that CL fires handles all donations made to the CLVFD. The only money that CL Fires keeps for themselves are membership dues and monies from the silent auction. The Fire Department gets all other donations which are held by CL FIRES (as a 501(c)3) until the fire department requests the money.

- **Brick Fundraiser** - The legacy brick promotion program raises funds for the department and is on the CL Fires website. Bricks are available for ordering and will be installed at the foot of the flagpole.

## **GRANTS**

- **VFA wildland grant 2021**- Jim reported that due to the wildland hose pack order being delayed again and a challenge with the payment for the wildland tools, we can't get the proof of payment to the state by their deadline. As a result, we can only claim half of the amount we were awarded.

- **FEMA grant for radios** - It appears that we didn't receive this grant.

- **Colorado Fire Prevention and Safety Grant** - Jim has word it may open in November.

## **OTHER**

- **DRONE**- Mark Julian gave a presentation on the drone. It should become a useful tool for observation and location of fire and smoke. Jim donated a tablet to use with the drone, and Mark has downloaded several apps in addition to the one that comes with the drone. One will show the latitude/longitude of the drone and the other is a go/no-go app for whether to fly in current weather conditions. The drone can only be

used during the day. We have two batteries; each will last about twenty minutes. The batteries will need to be regularly tested and maintained. Need to discuss whether to get a protective carrying case for it and where to store it in the station.

- **New Member** - Jamie Cardenas, who is interested in joining as a firefighter, introduced herself. She is a new owner who purchased a lot on Comanche Circle. She is originally from Colorado. She spent six years in the Navy Reserves, with two deployments, and got some firefighting experience there. Jamie lives in Loveland and works in Fort Collins at Colorado State University. Jamie mentioned that she will be on the mountain most weekends. She was previously CPR certified, but the certification has lapsed, and she would like to renew it.

Result of probationary membership vote (Jamie Cardenas) by written ballot, counted by Election Officer Jody - unanimous approval.

Kate moved to adjourn the meeting; Milo seconded. Motion passed unanimously.

Meeting adjourned at 2006.

Respectively submitted,

Jeanne Rowe



**CLVFD BUSINESS MEETING MINUTES  
OCTOBER 28, 2021 MEETING**

**MEETING CALLED TO ORDER at 1810 by Chief Evan Rau**

**ATTENDEES:** Evan, Marian, Doug, Jody, Anne, Steve, Mark, Craig, Alex, Milo, Marilyn, Jon, Sue, Ken, Brad, Jamie. Via Zoom: Rich, Jeanne, Kate, Brian Goodwin, Nick, and Don.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS** – August & September need to be approved. Steve moved to approve both sets, Alex seconded. Unanimous approval.

**PERSONNEL**

-Evan welcomed Jamie Cardenas as our newest member.

- **David Sturm** – Evan announced that David is unable to be a member at this time and has resigned. He may return to the Department in the future if his life situation changes.

- **Roadmap for new members** – Evan announced that he and Jim will be working on this and would appreciate any input from members.

- **Annual Holiday Party** –

- Party – Will be catered and held at the Community Center on either December 4th or 11th. 4th okay for all present in person and all but one on Zoom. 11th okay not quite as many people present in person and all on Zoom.

- **Cameron Peak Commemoration for Community** – Doug showed members the partially completed shadowbox flag presentation piece. It still needs some fire pictures, which he's talked with Nick about. Doug will present the box to the Road and Recreation Board at their November meeting. We hope to have it placed in the Community Center.

- **Officer Elections** – Marian took nominations from the floor.

Chief – Jody nominated Evan, Marian seconded.

Asst Chief – Steve nominated Marian & Doug, Brad seconded.

Training Officer – Evan nominated Brad, Doug seconded.

Traffic Control Officer – Jody nominated Kate, Jon seconded. Marian nominated Jody, Jon seconded.

Admin/Secretary – Kate nominated Rich & Jeanne, Jody seconded.

Doug moved to close nominations, Alex seconded. Passed unanimously.

Voting will be held during the rescheduled meeting (see below). Marian will send out the slate and voting instructions for those who can't attend. Probationary members can not vote.

- **Upcoming meetings** – Both the November and December meetings will be cancelled, and we will have a joint meeting the first Thursday of December (12/2) instead.

## **EQUIPMENT**

### **- Brush 1**

- Exterior box for hand tools is completed and powder coated. It's ready to be installed once we get the struts to help support the weight of the lid (Evan's working on ordering these).
- Portatank holder - This is still in the design stage. Evan asked for anyone interested in helping with this to let him or Alex know.

### **- Squad 1 –**

Waiting for cap to arrive before making accessory and equipment purchases.

### **- Sirens –**

- The siren control box at the station is now working as it should.
- If you haven't been trained to set off sirens directly from the pole, contact Marian to arrange.
- Siren control boxes on poles are labelled properly with earplugs stored in the box.
- Marian handed out tools for accessing siren boxes to be kept in personal vehicles. Those on Zoom were asked to contact Marian to arrange to get one if they want.

- **Boat** Evan and Jim were able to test Jim's Minn Kota motor and felt that it worked much better than expected and they believe it would be worth having. Setup was fairly quick, and the motor doesn't take up seating area that might be needed during a call. During the tests, they determined that it would make more sense for us to continue to pursue getting the boat stationed at the lake than to transport it in Squad 2. There's a location to the east of the boat launch where we could put a 10x12 shed if Water and Sewer would allow. The shed could possibly be equipped with solar panels to keep the battery charged. Rich suggested a 12-volt lithium battery due to the lighter weight and is willing to research (approved by Evan).

- Alex asked about how we can deploy the boat to Lower Lone Pine Lake if necessary. Doug referenced the difficulty of access to LLPL and suggested we look into alternative solutions.
- Jamie had some suggestions about foldable watercraft for our more difficult areas and will talk with Evan about options.

- **Signs** – Evan has purchased free-standing Training in Progress and Incident Ahead signs. Kate and Marian are still looking for hand-held signs.

- Doug reported that the reflective stop/slow signs he ordered are on backorder.

- **Vaccination Card Holders** – Marian issued holders to those who were present.

- Jamie let members know about the My Colorado app which can be used as a digital wallet. It can hold your CO driver's license and your vaccine information on your phone.

## **COMMUNICATIONS**

- **Communications in the lower filings** – Testing in the lower filings shows that 800s are working better than they were and the VHF repeater is a suitable alternative if we're having problems in that location. There are VHF mobile radios in all apparatus, Kate's POV and Marian's POV, which could help with signal power. We'll issue some VHF handhelds to SDRs and those going direct to scene.

Evan mentioned that when reception is not very good, holding the radio outside of the car or standing outside of the car may improve reception.

## **TRAINING**

- **Training for November** – SCBAs. RFLVFD training is Tuesday 11/2 at 1800, CLVFD is Thursday 11/4 at 1300, and Joint training is Sat 11/6 at 0900 in Red Feather.
- Evan encouraged members to push themselves a little during training exercises in order to fully experience the situational circumstances.
- **EMS Training** – The 2nd Thursday of the month at 1900 at Glacier View Station.

## **SAFETY** – Jody presented on Jim's behalf.

- Traffic safety issues are an increasing problem, with fatalities in fire depts throughout the country. DO NOT SPEED, whether in POV, apparatus, going to scene, coming from scene. Hazards include washboarding, roads not cantilevered for safety, ice/snow, slippery dust abatement treatment on 73C.
- For personal safety, you might consider purchasing Yaktrax or Stabilicers, etc, for shoes/boots for safety when walking. Wear warm gear, layer, and put it on before leaving the house. Have water in the house that you can grab on the way out.

## **CLFIRES** –

- Anne presented third quarter financials:
  - CLVFD has \$35,145 in our dedicated fund, \$5,600 of that designated for radios.
  - CL FIRES collected and gave the department \$105,000 for trucks this year.
  - Duck race brought in: \$1,414 (after expenses)
  - Rummage sale brought in: \$3,618 (after expenses)
  - Logo items brought in: \$599 (after expenses)
  - 30+ bricks bought so far. Steve, Doug, and Alex have poured the concrete around the area where the bricks will go. The bricks will be installed in the spring if the weather cooperates.
- Jody thanked everyone for their hard work and contributions on the rummage sale. Special thanks to the Gesserts, who found someone to haul off all the unsold items.

- For next year, the current plan is to hold the rummage sale on Labor Day again. They plan to expand the rubber duck race and hold it on the 4th of July (not the same day as our celebration) and hold it earlier in the day to avoid thunderstorms.

- Around \$750 has been donated directly to the department through the boots.

**OTHER –**

- Brad thanked the department for sending him to Fire on the Plains, which he said was an amazing experience. He suggests anyone at all interested should volunteer to go in future years.

Alex made a motion to adjourn, Milo seconded. Unanimous vote.  
Meeting adjourned at 1931.

Respectively submitted  
Jeanne Rowe/Secretary

## **CLVFD BUSINESS MEETING MINUTES**

**DECEMBER 2, 2021**

**MEETING CALLED TO ORDER AT 1804 by Chief Evan Rau**

**ATTENDEES:** Evan, Marian, Doug, Jim, Jody, Ken, Milo, Marilyn, Brad, Alex, Anne, Steve, Bobby, Mark, - via zoom, Rich, Jeanne, Craig, Don, Jamie, Brian C., Nick, Kate

**APPROVAL OF THE MINUTES FROM PREVIOUS MEETING:** Marian moved, Bobby seconded, Unanimously Approved

### **PERSONNEL**

**Reimbursement Checks** - Checks were handed out to those present at the meeting. In the future checks will be left in a folder in the upstairs office. Members will be notified when they are ready to be picked up.

**Annual Holiday Party** - Evan reminded everyone that the party will be December 4<sup>th</sup> at 5:00 pm at the Community Center. Help needed at 3:00 pm to set up, coordinate with Doug. Doug shared the menu – prime rib and sides, apple strudel and cupcakes, a vegetarian option will be available. Soft drinks, coffee, lemonade, and a small selection of adult beverages will be provided.

**Department Hats** – Evan is ordering baseball caps. Please let him know if you need one.

**Cameron Peak Fire Commemoration for the Department** – Evan talked about options, including a challenge coin and requested other ideas from the membership. E-mail Marian with suggestions.

**Cameron Peak Commemoration for the Community** – Doug talked about the presentation to the Road and Recreation Board. It was well received, and Alex's fine carpentry was recognized.

**Brian Goodwin is resigning from the Department effective immediately.** Brian's life circumstances and his inability to be on the mountain are his reasons for resignation. Brian was responsible for NFIRS and has done an outstanding job. He has offered to continue doing NFIRS for a time and has checked with the State about upcoming classes concerning NFIRS. Evan asked for a volunteer from the Department to assume this responsibility.

**Officer Elections** – Jody handed out ballots with Jim's help, then tallied the results. All nominees were elected unanimously.

### **EQUIPMENT**

**Squad** – Has cap on now.

**Sirens** – Evan thanked Marian and Alex and others for their exceptional efforts to get the sirens in good working order. They shouldn't need replacement for 10 – 15 years according to Avtech.

**Signs** – Reflective stop signs for SDRs are on the way.

**Fire Condition Signs** – Doug showed members the printout of the replacement signs. Ordering two and will use our own fire ban signs also.

**Station Cleaning** – Sign-up sheet handed out at meeting. Marian will send out an e-mail for those who were not at the meeting to sign up.

**Apparatus Maintenance** – Sign-up sheet handed out at meeting. Marian will send out an e-mail for those not at the meeting to sign up.

## COMMUNICATIONS

**Communications in the lower filings** – Radios working better in the lower filings. SDRs now have VHF radios to use when the 800s are not working.

**New 800s**- Have arrived and Alex will be installing them in Engine, Tender, Brush 2 and Support. Old radios will be moved to Squad 2 and the station office. Alex will put instructions card in each vehicle.

**Missing Item** – Alex is looking for his soldering gun in black plastic case. Please contact Alex if you have any idea where it's at.

**Missing Item** – Evan had ordered some sample gloves for the Department (4 pair – 2 green and 2 leather). The green pair are missing. Evan needs to send these back to the company. Return to Evan or notify him of the gloves' location.

## TRAINING

**Training for December** – Subject Radios

RFLVFD -Tuesday 12/7 at 1800

CLVFD- Thursday 12/9 at 1300. SDRs should attend

Joint – Saturday 12/11 at 0900 at Crystal Lakes SDRs should attend

EMS – Second Thursday 1900 at Glacier View

## COMMUNITY MITIGATION GRANT

Evan reported on the grant application. It is a three-year grant working with Larimer County. Community will have to contribute money and volunteer hours. Evan will write a letter of commitment concerning what the fire department members can contribute. The grant starts next spring and runs for three years. Evan wants to offer fire department assistance providing chainsaw sawyers and slash haulers for the two initial tracts to be mitigated. Enough buy-in from department members was received.

## **SAFETY**

Jim reminded everyone to continue COVID precautions. Also, with shorter days please check that all vehicle lights are in good working order.

## **SDRs**

Jody mentioned that SDRs at Voto, during a recent call, could hear radio traffic well and can act as a relay. Reminder – if you can't get a signal, try moving, even a few feet can help.

## **CLFIRES**

Jody - Next quarterly meeting will be in early January. Thanks to Anne for her work as treasurer. Anne will be moving to the Crystal Lakes Fire Protection District as the District Treasurer. As a result of Anne's move CL Fires will need a treasurer. Jody encouraged members to consider joining CL Fires and encourage their spouses to join.

Doug recognized Steve's work to repair the location for the brick pavers when the concrete was damaged during the removal of the frame. 100 bricks have already been sold.

## **GRANTS**

Jim passed around the final paperwork for the most recent grant funding request to show members the general cost for things.

Just submitted the Firefighter Safety Grant which includes money for an SCBA for Squad 1.

Jim thanked Shirla for financial data and Marian for incident response information and editing which are necessary items for grant requirements.

## **OTHER**

Bobby reported RFLVFD has purchased a side-by-side with tracks which will be helpful in snowy conditions and will come along with the ambulance during the winter months. During summer, it will have regular wheels on it with a skid unit for firefighting (water, pump) and one for medical response (stokes basket, etc)

Ken asked if we would be wearing masks at the Christmas party. Evan advised to bring a mask and wear it when possible but acknowledged that with eating and drinking there will be times when they cannot be worn.

Jim made a motion to adjourn and was seconded by Alex. Meeting adjourned at 1921

Respectively submitted

Jeanne Rowe/Secretary