



# Crystal Lakes Fire Protection District

237 Blackfoot Rd Red Feather Lakes, CO 80545

clvfd.org

## Board of Directors

Study Session  
January 13, 2024  
Crystal Lakes Fire Station  
9:00am – 5:00pm

### Agenda

**Purpose:** This Study Session has been scheduled for information and discussion pertaining to some of the Board's responsibilities of finance, governance, and compliance for the 2024 calendar year.

**I Call to Order:**

**II Directors in Attendance:**  
**Directors Absent:**

**III District Members in Attendance:**

**IV Establish Session Structure:** Assign Roles (timekeeper(s), note taker(s), discussion lead(s))

**V Business:**

**a. Finance**

Mill Levy: Information and Discussion

View SDA Mill Levy Session

2013 Mill Levy Presentation (Assistant Chief, Doug Race)

Board discussion might include Department Strategic Plan and goals, future capital improvement needs, current bond, and Pension Fund.

**b. Governance**

New Director Appointment(s): Information and Discussion

The board will not be discussing individual candidates, only the parameters of the position and items pertaining to the appointment process.

Board Norms, Bylaws and Policies: Information and Discussion

**c. Compliance**

Special District Association (SDA) Filings & Postings: Information and Discussion

Website: Discussion

Board discussion to include uploading of past and present agendas/minutes, transparency notice, election and pension board information, requirements and suggestions of the SDA.

SDA Manual Guide as Discussion Topics: Discussion

**d. Other**

Recognition of Resigned Board Members: Discussion

Board Notebook: Discussion

Letterhead: Discussion (phone number, fax, website)

**VI Next Meeting:**

The next Regular Meeting of CLFPD Board of Directors will be on January 18, 2024, at 6:00pm at the District Fire Station, 237 Blackfoot Rd Red Feather Lakes, CO 80545.

**VII Adjournment:**

***This is a Study Session at which information will be presented and discussed, but no official action will be taken by the Board.***