



# Crystal Lakes Fire Protection District

237 Blackfoot Rd Red Feather Lakes, CO 80545  
www.clvfd.org



## Board of Directors

Study Session  
January 13, 2024  
Crystal Lakes Fire Station  
9:00am – 5:00pm

### Agenda

**Purpose:** This Study Session has been scheduled for information and discussion pertaining to some of the Board's responsibilities of finance, governance, and compliance for the 2024 calendar year.

**I Call to Order:**

**II Directors in Attendance:**  
**Directors Absent:**

**III District Members in Attendance:**

**IV Establish Session Structure:** Assign Roles (timekeeper(s), note taker(s), discussion lead(s))

**V Business:**

**a. Finance**

Mill Levy: Information and Discussion

[View SDA Mill Levy Session](#)

2013 Mill Levy Presentation (Assistant Chief, Doug Race)

Board discussion might include Department Strategic Plan and goals, future capital improvement needs, current bond, and Pension Fund.

**b. Governance**

New Director Appointment(s): Information and Discussion

The board will not be discussing individual candidates, only the parameters of the position and items pertaining to the appointment process.

Board Norms, Bylaws and Policies: Information and Discussion

**c. Compliance**

Special District Association (SDA) Filings & Postings: Information and Discussion

Website: Discussion

Board discussion to include uploading of past and present agendas/minutes, transparency notice, election and pension board information, requirements and suggestions of the SDA.

SDA Manual Guide as Discussion Topics: Discussion

**d. Other**

Recognition of Resigned Board Members: Discussion

Board Notebook: Discussion

Letterhead: Discussion (phone number, fax, website)

**VI Next Meeting:**

The next Regular Meeting of CLFPD Board of Directors will be on January 18, 2024, at 6:00pm at the District Fire Station, 237 Blackfoot Rd Red Feather Lakes, CO 80545

**VII Adjournment:**

***This is a Study Session at which information will be presented and discussed, but no official action will be taken by the Board.***