



Crystal Lakes Fire Protection District

237 Blackfoot Rd Red Feather Lakes, CO 80545

clvfd.org

Board of Directors

Regular Meeting
January 18, 2024
Crystal Lakes Fire Station
6:00 pm – 8:00 pm

Minutes

Purpose: The District's business is conducted in public meetings of the Board of Directors.

- I **Call to Order:** The meeting was called to order by President Robin Lauric at 6:00 pm.
- II **Board Members Present:** President Robin Lauric, Secretary Susan Vance, and Treasurer Anne Dirmeyer, Chief Evan Rau (Ex Officio)
Board Members Absent: None
- III **Quorum:** Yes
- IV **District Members Present:** Steve Dirmeyer, Doug Race, Alex Alexander, Bobby Hill (RFL), and Mike Clark
- V **Approval of Agenda:** Anne Dirmeyer made a motion to approve the amended agenda, Susan Vance seconded. No discussion. Approved unanimously.
- VI **Approval of Minutes:**
Special Meeting January 7, 2024. No corrections. Minutes stand approved.
Study Session January 13, 2024. No corrections. Minutes stand approved.
- VII **Special Orders:**
 - a. **Resolution 2024-001**
Anne Dirmeyer made a motion to approve Resolution 2024-001 designating the posting location for the District's meeting/agenda notice. [§§§24-6-](#)

402(2)(c) and 24-6-(402)(2)(c)(I)and(III), C.R.S. Susan Vance seconded.
Discussion: None

Motion to approve Resolution 2024-001 passed unanimously.

b. Designated Election Official (DEO)

Anne Dirmeyer nominated Doug Race for DEO. Doug Race accepted the nomination. Robin Lauric made a motion to elect Doug Race for Designated Election Official. Susan Vance seconded. Discussion: None

Motion to elect Doug Race for Designated Election Official passed unanimously.

c. Bylaws

President Robin Lauric presented the revisions needed to Section 5. Meetings and Section 7. Directors, Officers, and Personnel of the Bylaws according to Section 9. Amendments.

Susan Vance made a motion to amend Section 5, *Regular Meetings and Notice of Meetings* to align with Resolution 2024-001. Anne Dirmeyer Seconded.
Discussion: None

Motion to amend Section 5, *Regular Meetings and Notice of Meetings* to align with Resolution 2024-001 passed unanimously.

Anne Dirmeyer made a motion to amend Section 7, *Director Qualification and Terms and Election of Officers* to align with relevant statutory provisions, with elections held in odd-numbered years.
Discussion: None

Motion to amend Section 7, *Director Qualification and Terms and Election of Officers* to align with relevant statutory provisions, with elections held in oddnumbered years passed unanimously.

VIII Treasurer's Reports:

a. Monthly Budget Treasurer Dirmeyer presented the Monthly Budget. The Treasurer noted that three categories were overspent (EMS supplies, vehicle fuel, and office supplies.). The Treasurer's full report can be found as an attachment.

Susan Vance made a motion to accept the Treasurer's Report. Robin Lauric seconded. No discussion.

Motion to accept the Treasurer's Report passed unanimously.

b. Amend 2024 Budget Treasurer Dirmeyer stated that the lawyer said the budget can be amended by the end of this month. Due to Proposition HH, the state has made it easier to amend the budget.

c. Insurance Treasurer Dirmeyer renewed the insurance. Went from \$10,000 to \$100,000 coverage. Can be changed anytime as long as there isn't a deadline. Anne Dirmeyer is awaiting a response from the insurance company as to what the new rate will be. This information should be available by the next Board meeting.

IX Chief's Report: Chief Rau presented his report to the Board. The full report can be found as an attachment. Of note, nine Incidents since the last Board meeting.

X Committee Reports:

a. SIC - Chief Rau gave an update on the Five-Year Strategic Plan. Robin will step off the committee. The committee will move forward with Chief Rau, Assistant Chief Race, and Assistant Chief Clark. Chief Rau stated that they still have some decisions to make but have identified some target items such as: recruitment, training, asset/inventory management software, and community engagement. The Chief also mentioned looking more closely at replacing apparatus, the possible need for a second station with a dedicated training space, and software.

XI Unfinished Business:

a. Questions for the Chief

The Board asked Chief Evan Rau to share his thoughts on his vision, goals, and the challenges facing the department. In addition, the Board asked the Chief about retention and recruitment, his schedule, and duties.

b. Mill Levy

Susan Vance made a motion to approve a mill levy initiative. There was no second. The motion died.

The Board discussed that operational and capital needs are revealing the need for some level of mill levy initiative and they will do what it takes to ensure the Department can maintain service, however more information from the Department is paramount to ensure that a valid and reasonable need exists. This includes identifying specific capital improvement and strategic plan goals. The Board requested the Department provide this no later than the Board's March Regular Meeting. In addition, the Board is requesting "hands-on" commitment from the Department on this initiative. There was discussion with the attending public, and it was determined that the Department needed to address this in their Officer's and Business Meetings. Doug Race offered to do a "soft pitch" to Department members at the next Business Meeting to gauge the levels of support and commitment.

c. Study Session

Anne Dirmeyer made a motion for the Board to hold a Study Session on February 3rd, for the purpose of addressing unfinished business from the previous Study Session. Susan Vance seconded. Discussion: None

Motion to hold a Study Session on February 3rd for the purpose of addressing unfinished business from the previous Study Session passed unanimously.

d. Director Appointment Process

The Board discussed the Meet and Greet Interview director appointment process.

e. Website

Robin and Susan attended private online training sessions by Streamline and Colorado SDA Website Compliance training by Streamline. Together, they will update and manage the Board's webpages on the District's website.

f. Minutes

Susan Vance will work to get the remaining electronic copies of past minutes and upload them.

- g. CLRRRA & Community Member Letter Responses from December Meeting** Two of the CLRRRA Board members expressed an interest to re-look at the Association's Snowplowing Policy regarding first responders. The community member received a responsive and courteous email reply.

XII New Business: None to discuss

XIII As the Board Desires: None to discuss

XIV Public Comment:

Doug Race shared a shadow box with an American flag that flew over the US Capitol in September 2017, and then was raised at the CLVFD Station on Oct 2, 2017, the day the Station remodel was finished. Certified by then US Congressman Jarod Polis.

XV Announcements:

Robin Lauric paid tribute to George Deaton for his contributions to the Crystal Lakes Fire Board, the Crystal Lakes Volunteer Fire Department, and for the many decades of volunteer service to the Crystal Lakes community.

XVI Next Meeting:

Board 'Meet and Greet' Interviews for Director Candidates will be January 21st at 10:00am, January 23rd at 10:00am, and January 24th at 1:00pm & 3:00pm.

The next Regular Meeting of CLFPD Board of Directors will be on February 15, 2024, at 6:00pm at the District Fire Station, 237 Blackfoot Rd Red Feather Lakes, CO 80545

XVII Adjournment: Susan Vance made a motion to adjourn the meeting, Anne Dirmeyer seconded. No discussion. The meeting was adjourned at 8:56 pm by President Robin Lauric.