

**CLVFD Business Meeting Agenda**  
**June 22, 2023**

**Call to Order**

**Approval of / Additions to the Agenda**

**Approval of Minutes from Previous Meeting**

**INFORMATION ITEMS**

**Personnel**

- Resignation – Kate Kelly has regrettably resigned from the fire department due to physical inability to safely respond to calls. She will stay involved with CL F.I.R.E.S. and may rejoin the department if her condition improves. She's going to miss being an active part of the department but promises not to be a stranger to her fire dept family.
- Hep B vaccination – Reminder to new members: we strongly encourage all members (and especially anyone who might come into contact with a patient) to get vaccinated for Hep B. You can get it through either your doctor's office or a pharmacy and submit your receipt to the department treasurer (Anne) for reimbursement.

**Equipment**

- Boat shed – The shed was ordered May 30th with a July 20th estimated delivery date. Site-clearing has already been begun by Fred from Red Feather Excavating, who expects to have it completed by July 5th. Before July 20th, Steve and Brad will review the travel path for the shed and making sure it's clear.

**Communications**

- Larimer County Dispatch is going to be super short-handed this year. They normally run with 19 staff members and are down to 11. They're on mandatory overtime and long shifts, so burnout is a real possibility. It's an eight-month process to hire/train, so this isn't going to change quickly. So we need to be patient during calls and try not to flood them if we can avoid it. This does not mean not reaching out when you need to – it does mean keeping our communications tight and practicing all the things we've discussed previously to avoid overloading the channels.

**Operations**

- Information-sharing – Department members learning of road closures and other things that may impact our operations/response should notify either Doug or Marian asap, so they can determine if or how our operations need to be altered to address the issue and share that information with the department as a whole. Please never assume that "everyone already knows" unless you've seen a department-wide email on the subject (even if it's on Nextdoor or the View, not all department members receive or regularly read those). Our response may be delayed or our personnel put at risk if we're not all made aware of these kinds of things.

- Beaver Meadows location identifiers – Efforts to establish more accurate addresses/location identifiers for the Beaver Meadows Resort area are ongoing.
- Parking lines and handicapped parking space – All parking lines, inside and outside the station, have been repainted by Brad and Steve. The handicapped parking space has been moved to the area in front of the office, but still needs lines. Please remember that, to remain ADA compliant, we must keep the walkway from the door to the ramp into the kitchen area clear at all times.

## **Training**

- Fire training – July subject: Structure fire, part 2.
  - CLVFD – Thursday 7/6 at 1800
  - RFLVFD – Tuesday 7/4 at 1800 (may be moved due to the holiday)
  - Joint – Saturday 7/8 at 0900 in Crystal
- SDR training
  - The next regular SDR meeting/training will be July 11th at 1615 at the fire station. In future, all regularly scheduled SDR meetings will be the second Tuesday of the month.
  - The SDRs will also be meeting July 19th at 1000 for LZ location training, including discussion of where to block roads for LZs.
- Additional/Optional/Playtime training – Next: June 19th at 0900. Need to schedule the next one.

## **Grants**

- We requested and received a CL F.I.R.E.S. grant to partially cover the cost of printing and mailing out the summer class announcement postcards.

## **DISCUSSION TOPICS**

### **Personnel**

- Vote on Mark Weeks moving from probationary to full member.

### **Community Outreach**

- Upcoming events (update your calendar)
  - June 24th – Open House 11:00-3:00 (Many thanks to Anne, Karen, Mark, & Mel for organizing!)
    - 8:00 – meet at station for setup
    - 9:30-ish – send apparatus to Glacier View for their Firewise event
    - 11:00-12:00 – shooting water
    - 12:00-3:00 – Poker Run games outside, community information stations and interactions with the public
    - 3:00 – cleanup, Evacuation class (moved from 1:00 to 3:00)
    - 4:00 – ice cream social at Basecamp

- July 1 & 2 – Independence Day celebration – See Mark's 6/16 email for full details and use the Google form sent out on 6/17 to sign up to assist wherever you're able. This is a big event and a lot of work, but the community appreciates our efforts and if we all help out where possible, that makes it more fun for everyone.
  - Thursday 6/29
    - 10:00 - wash and decorate trucks, move Fun Day supplies from shed to station
    - 12:00 - Lunch provided by Fire District \*\*This is intended to be a gesture of appreciation for all members, not just those working on this part of our preparations, so drop by for lunch even if you couldn't come help with the washing/decorating!!\*\*
  - Saturday 7/1
    - 7:15 - Fishing derby, Engine 1 w/crew (leaving derby at 11:00)
    - 1:00 - RF parade - CL trucks depart from station
    - 3:00 - move Fun Day supplies from station to Basecamp and set up games (Stop the Bleed seminar also starts at the station at this time)
    - 6:00 - RF Fireworks – dinner at RF station w/debriefing, fireworks to start around 2100
  - Sunday 7/2 – CLVFD event, all day (all hands on deck)
    - 7:30 - arrive at station to begin setup - activities run until 3:00, when cleanup begins
  - Monday 7/3 – Duck race and fire dept demo
    - 8:00 - arrive at station to begin setup - activities run until 12:00, when cleanup begins
    - 1:00 - organize and return all Fun Day items to shed
- July 22 – Safety Day event with Crystal Wildlife Aware group (Jody Sandquist, liaison; Susan Vance & Robin Lauric, leads)
  - 10:00-12:00 – short presentations on wildlife safety, booths with handouts
  - 11:00-1:00 – lunch – brats & hotdogs, Jody Randol & Alex cooking
- Rummage Sale
  - Will take donations during Saturdays in August
  - Saturday Sept 2nd – final sale set-up (need everyone who can help)
  - Sunday Sept 3rd – sale (need everyone who can help)
  - Monday Sept 4th – bag sale followed by cleanup (need everyone who can help)

## Operations

- CWPP update – Anne
  - Mitigation Team has announced the following workdays – June 17th at Basecamp, July 15th at Tract I, July 29th at Hidden Park. Their next meeting is June 28th.
- Goals for 2023 – updates
  - Actionable safety goals and improvements – Jim (nothing new)
  - Website rebuild – Marian and Mike – along with Evan, Anne, Doug, and Jody Randol – We're on track to have the transition to Streamline approved by the fire board, but some details re: current email addresses and processing need to be worked out before that's finalized.
  - Open house – Mark – scheduled for June 24th
  - Rules and Regulations revision – Marian – working group established w/Mark & Susan – there's room for an additional member; contact Marian if interested
  - SOG revision – Jim – will set up working group
  - 5-Year Plan revision – Doug – will set up working group
  - Recruitment – Anne heading up the task force

**Safety**

- Jim will speak on safety topics

**As the Membership Desires****Adjournment**